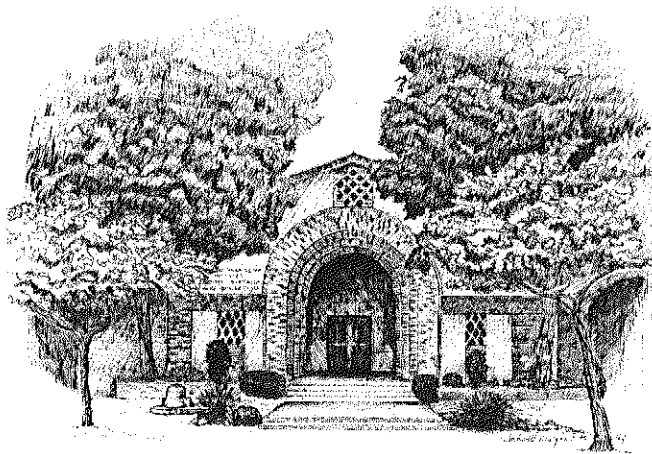


*South Pasadena Unified School District  
1020 El Centro Street  
South Pasadena, CA 91030*



## **Real Property Advisory Committee Meeting**

August 25, 2008  
7:00 p.m.

District Board Room

South Pasadena Unified School District  
Real Property Advisory Committee

Janet Anderson  
Sally Fiebelkorn  
Tom Houg  
Dr. Melinda Hsia  
Judi Morgan  
Shlomo Nitzani  
Gary Pia  
Claudia M. Smith  
David Watkins  
Eric J. Hall, Committee Advisor

# South Pasadena Unified School District

Real Property Advisory Committee Meeting  
August 25, 2008  
7:00 p.m.

District Board Room  
1020 El Centro Street  
South Pasadena, CA 91030

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## REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office, 1020 El Centro St., South Pasadena: Telephone (626) 441-5810.

### I. PRELIMINARY

A. *Open Meeting, Call Meeting to Order* (Shlomo Nitzani)

II. PLEDGE OF ALLEGIANCE (Shlomo Nitzani)

III. ROLL CALL (Shlomo Nitzani)

### IV. COMMUNICATION

A. *Visitor Comments* (Shlomo Nitzani)

Time reserved for those in the audience who wish to address the Real Property Advisory Committee. The audience should be aware that the Committee may not discuss details or vote on non-agenda items. However, Committee members may respond briefly. Your concerns may be referred to staff or place on a future agenda. Note: Public input will also be taken during all agenda items. In order to address the Committee, a speaker card must be submitted to the Advisor to the Committee prior to the beginning of the meeting. **Time allotted per speaker: 3 minutes.**

**V. ITEMS OF BUSINESS**

- A. Approval of Minutes, August 18, 2008 Committee Meeting (Shlomo Nitzani)

Approval of Minutes

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_  
Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

- B. *Update from Committee Advisor* (Eric Hall)  
The Committee Advisor, Eric Hall, will provide the Committee with a verbal report and update on the events and activities that have occurred since the last meeting.
- C. *Surplus Property Procedures* (Terry Tao, Constance Schwindt)  
District legal counsel will provide a timeline of the process and procedures related to the sale of public property, which begins with the requirement for the formation of a Real Property Advisory Committee.
- D. *Asset Management Report* (Eric Hall)  
The Committee Advisor, Eric Hall, will lead a discussion on the Asset Management Report prepared by Oxbridge Development, Inc. A copy of the report was distributed to the Committee on June 23, 2008.
- E. *Current and Projected Enrollment* (Eric Hall)  
Current and projected enrollment data will be presented for review and discussion by the Committee.
- F. *Agenda Items, Next Committee Meeting, 2008* (Eric Hall)  
The Committee will discuss the agenda for the next regularly scheduled meeting of the Committee.
- G. *Future Agenda Items* (Eric Hall)  
The Committee will discuss future agenda items.
- H. *Future Meeting Dates* (Eric Hall)  
The Committee will discuss future meeting dates, time and place.

**VI. ADJOURNMENT**

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the breezeway of the District Office at 1020 El Centro Street, South Pasadena, CA, as required by law.

Date: August 22, 2008

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

*Suzanne D. Carroll*  
Secretary to the Superintendent